MEAM Shop - Machining Work Permit

Requestor:		
Name:		Access Level:
Email:	Phone:	

Brief description of work to be done (in addition to attached engineering drawings):

Usage Estimate:					
machine	hours	special setup requests (remove vise, install lathe chuc	k, etc.)		
manual mill					
manual lathe					
Prototrak					
Haas MiniMill					
Haas TL-1					
list of material an	nd tooling:		on hand		
Authorization (users below access level 3 must be authorized by a FULL-TIME shop staff member):					

Name: _____ Date: _____

Signature: _____

Machine Usage Log (record the date and times of each session, and obtain an approval signature upon successful cleanup inspection):

date	machine	time in	time out	approved

Upon completion of your project, leave this form with the on-duty staff member or student worker.