

B11 Work Permit

Contact Information

Name: _____

Email: _____ Phone: _____

Dept/Lab: _____ Instructor/PI: _____

Job Description

Please describe the work to be done. Include any helpful engineering drawings and sketches.

Usage Estimates

Machine	Hours	Special setup necessary
Drill Press		
Band Saw (Metal)		
Band Saw (Wood/Plastics)		
Grinder/Sander		
Sheet Metal Shear		
Sheet Metal Brake		

Tooling/Material Necessary	Owned/Available?

Staff Authorization

Name: _____ Date: _____

Signature: _____

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Usage Log

Please document any and all time spent in B11 working on your project, and have this approved by a B11 student worker.

Date	Machines Used	Time In	Time Out	Supervisor Signature

Upon completion of your project, leave this form with the on-duty student worker in B11.
